

Hatboro-Horsham Oral Presentation Rubric

NON VERBAL SKILL SET				
	Distinguished	Proficient	Apprentice	Novice
Eye Contact	Presenter holds attention of entire audience with the use of direct eye contact. Student relies on notes for prompting only.	Presenter holds attention of entire audience with the use of direct eye contact most of the time. Student relies on notes for prompting only.	Presenter displays minimal eye contact with audience. Student sometimes reads from notes.	Presenter makes no eye contact with audience. Entire presentation is read from notes.
Poise	Presenter stands up straight and displays a relaxed, self-confident nature with no mistakes. Movements seem fluid, enhance the audience's understanding, and help the audience visualize.	Presenter stands up straight. Makes minor mistakes, but quickly recovers from them; displays little or no tension. Movements seem fluid and help the audience visualize.	Presenter sometimes stands up straight. Displays mild tension; has trouble recovering from mistakes. Very little movement or descriptive gestures.	Presenter slouches. Tension and nervousness is obvious; has trouble recovering from mistakes. No movement or descriptive gestures.

VERBAL SKILL SET				
	Distinguished	Proficient	Apprentice	Novice
Volume	Presenter's voice is loud enough to be heard by all audience members throughout the whole presentation.	Presenter's voice is loud enough to be heard by most audience members throughout the whole presentation.	Presenter's voice is low. Audience members have some difficulty hearing presentation.	Presenter's voice is often too soft to be heard by the majority of the audience members.
Clarity	Presenter uses a clear voice and precise pronunciation of words.	Presenter uses a clear voice and pronounces most words correctly.	Presenter mumbles at times and/or incorrectly pronounces some words.	Presenter mumbles and/or cannot be understood. Student mispronounces many words.
Rate	Presenter speaks at a steady pace; changes in rate are purposeful.	Presenter speaks at a steady pace for most of the presentation but at times is too fast or too slow.	Presenter speaks at an inconsistent rate throughout most of the presentation.	Presenter speaks at an inconsistent rate throughout the whole presentation.
Tone	Presenter's delivery matches the emotion of the topic. The presenter establishes the appropriate atmosphere for the audience toward the topic.	Presenter's delivery matches the emotion of the topic most of the time. The presenter establishes the appropriate atmosphere for the audience toward the topic most of the time.	Presenter's delivery rarely matches the emotion of the topic and/or is rarely establishes the appropriate atmosphere for the audience toward the topic.	Presenter's delivery does not match the emotion of the topic and/or does not establish the appropriate atmosphere for the audience toward the topic.



DEMONSTRATION OF CONTENT KNOWLEDGE				
	Distinguished	Proficient	Apprentice	Novice
Focus	Presenter demonstrates a clear purpose and ability to stay on point.	Presenter has some success defining purpose and ability to stay on point.	Presenter attempts to define purpose and to stay on point.	Presenter's purpose and points are not clearly defined.
Content	Presenter shows a full understanding of the topic; offers unique, insightful perceptions; provides sophisticated analysis when appropriate; develops ideas with engaging supporting details that are specific, necessary and thought provoking; makes no errors or omissions.	Presenter shows a good understanding of the topic; includes perspective, persuasive analysis when appropriate; develops ideas thoroughly with supporting details that directly relate to focus; makes few errors or omissions, if any.	Presenter show basic understanding of the topic; provides basic analysis; includes supporting details which relate to focus, but could be more thorough; makes some errors or omissions.	Presenter shows minimal or no understanding of the topic; provides inadequate analysis; requires additional supporting details, or needs to clarify the relationship between detail and focus; may make significant errors or omissions.
Organization	Presenter articulates information in logical, interesting, and creative sequence, which audience can follow.	Student addresses information in logical sequence, which audience can follow.	Audience has difficulty following presentation because the information is not in a logical sequential order.	Audience cannot understand presentation because there is no sequence of information.

VISUAL ENHANCEMENT (Based upon Assignment Requirements)				
	Distinguished	Proficient	Apprentice	Novice
Visual Enhancement	Visual enhancement is carefully prepared and supports the presentation effectively. It clarifies and reinforces the spoken message while adding impact and interest to the presentation.	Visual enhancement supports the presentation effectively. It clarifies and reinforces the spoken message.	Visual enhancement is attempted; but it provides minimal support to the presentation. It relates to the spoken message.	Visual does not enhance or support the spoken message and/or is not appropriate. -OR- Visual not provided.